

REGULATIONS GOVERNING THE USE OF THE FACILITIES

1. Inappropriate Behaviour: TCCS has the right to object and request to be omitted any song, dialogue, business or costume which in its opinion may be considered indecorous or improper.
2. Installation of Electrical Equipment: The Renter shall not erect or operate in the Facilities, without the written consent of TCCS, any boiler, motor stove or machinery operated by electricity or other power.
3. Dangerous Flammable Objects: The Renter shall not use or permit the use upon the premises of any liquid or solid substance of an explosive or highly flammable nature.
4. Hazardous Materials: The Renter shall not use or permit the use upon the premises of any controlled product without the appropriate labelling and shall provide TCCS with a Material Safety Data sheet for the same in accordance with Workplace Hazardous Materials Information System provincial and federal legislation.
5. Non smoking: The Renter shall not permit smoking in the facilities.
6. Lodging prohibited: The Renter shall not use or permit the Facilities to be used for sleeping or lodging purposes.
7. Animals Prohibited Unless: The Renter shall not bring into (excepting guide dogs for the blind) or keep any animal in the Facilities without the written consent of TCCS. In the event that TCCS consents to the presence and use of any animal or animals in the Facilities the same shall be brought and kept only when required for a performance and rehearsal.
8. Alterations to premises: The Renter shall not install any wires, electrical appliances, plumbing fixtures or pipes in the facilities without the consent of TCCS. No nails or tacks or screws of any kind shall be driven or placed in any part of the facilities without the consent of TCCS and the Renter shall not make nor permit to be made any alteration of any kind therein.
9. Lock & Keys: The Renter shall not place any additional locks on the doors of the Facilities. TCCS will furnish all necessary keys but any duplicate keys required by the Renter will be furnished by TCCS at the expense of the Renter. All keys shall be returned to TCCS upon the termination of the Agreement. The Renter shall reimburse TCCS for all keys and locks furnished by TCCS which the Renter loses or fails to return to TCCS.
10. Installation of Platforms, Stands etc.: The Renter shall not erect any stand, platform, railing or other structure in the facilities, unless a plan or description thereof has been filed and approved by TCCS in writing.
11. TCCS furniture is not to be moved without the approval of the Rental coordinator.
12. Installation of Motion Picture Equipment: The Renter shall not bring, install, nor use in the Facilities any motion picture machine, projection machine phonograph or any other apparatus of a like nature without the approval in the writing of TCCS. If the Renter is permitted to bring motion picture equipment into the facilities the operator of any such machines and the compensation to be paid by the Renter for such operation services shall be subject to the approval of TCCS.
13. Broadcasting by Television and Radio: The Renter shall not broadcast any performance, lecture, concert or public or private meeting by radio or television without the written consent of TCCS. If such consent is given the Renter shall furnish and install all equipment necessary for the broadcast and the control booth in excess of the equipment furnished by TCCS. The Renter shall remove all such equipment from the facilities before twelve o'clock noon on the day following the performance, lecture, concert or private or public meeting, or such extended time as may be agreed to in writing by TCCS. In the event that TCCS has granted a license to any other person or corporation which is to commence before twelve o'clock noon on the day following the performance, lecture, concert or private or public meeting aforesaid, then the Renter shall remove all such equipment before the time fixed for the commencement of the latter license. The installation and removal of such equipment shall be carried out at the expense of the Renter and subject to the supervision of TCCS.
14. Written notice to Renter: Wherever by the terms of any license, agreement or these regulations TCCS is entitled to take any action giving written notice to the Renter, the said written notice may be delivered to the Renter personally, if the Renter is an individual, or to any officer of the Renter if a corporation, or may be enclosed in a properly stamped envelope addressed

to the Renter at the address or place of business of the Renter, or at the place where the Renter last resided or had a place of business to the knowledge of TCCS, and deposited in any Government Post Office in the City of Vancouver, Province of British Columbia. Any such notice shall be deemed to be received when delivered as aforesaid and if mailed as aforesaid shall be deemed to be received twenty-four (24) hours after the time of mailing.

15. **Waiving Certain regulations:** No provisions of these regulations may be waived except in a special case and for good cause shown and then only by a written memorandum to be attached to the license and signed by TCCS.

16. **Seating Capacity Safety:** The Renter shall comply with all rules and regulations of the city Fire Marshall and shall not admit to the premises a larger number of persons than the seating capacity thereof will accommodate, or can safely or freely move about in the Facilities and the decision of TCCS in this respect shall be final. The Renter will permit no chair or movable seat to be or remain in the passageways and will keep all passageways clear at all times. No portion of the sidewalks, entries, passageways, vestibules, halls, elevators or stairways of the Facilities shall be obstructed by the Renter or used for any purpose other than entrance to and exit from the Facilities, The doors, skylights, stairways, or openings that reflect or admit light into any place in the Facilities and radiators and house lighting attachment shall not be covered or obstructed by the Renter.

17. **Selling Food & Beverages:** The Renter shall not sell, give away or allow cigarettes, cigars, tobacco, beverages, food, gum or refreshments or any other product of any kind to be sold, distributed, or served in the Facilities, except as permitted by TCCS. When permitted, the Renter agrees to report and pay daily a specified sum based on gross sales. Further, the Renter agrees to allow TCCS or its agent to audit gross sales or alternatively to provide TCCS with audited gross details to the satisfaction of TCCS.

<Include Clause 18 -23 if renting the Great Hall>

18. **Stage Setting:** When an incumbent stage setting needs to be struck or partially struck to accommodate another theatre rental during the course of a continuing existing run the costs of such strike and subsequent restoration will be borne by the incumbent Renter.

19. **Stage Work and Equipment:** All stage work shall be done at the Renter's expense. If the Renter requires any stage equipment in excess of that provided by TCCS, then the Renter shall furnish and pay for the same provided however, that such additional stage equipment so furnished by the Renter shall not be brought into the theatre unless it has first been approved by TCCS.

20. **Removing or Relocating Stage Equipment & Rigging:** The Renter takes the theatre in the condition he finds it but the Renter may, with the approval of TCCS or his designate, remove or change the location of any stage rigging or equipment. Provided, however, that at the termination of its agreement, the Renter, at the request of TCCS, shall return such stage rigging and other equipment so removed to the same location as he found it, and shall repair damage done to the premises in returning stage rigging and equipment to original location. Such work as aforesaid shall be carried out at the expense of the Renter.

21. **Extra Lighting:** All extra lights other than the regular house lights, required by the Renter, shall be installed by the Renter at his own expense.

22. **Flashlights and Picture Taking:** The use of open flashlights for taking pictures in the theatre is prohibited. No photographs, recordings or transcriptions are permitted in the theatre without the written consent of TCCS.

23. **Intermissions:** Every public performance lasting one hour and thirty minutes or more, excepting religious services and commencement exercises, shall be so staged as to provide at least one intermission or at least fifteen minutes' duration, subject to a modification by TCCS when necessary to meet unusual conditions.